

**MidTowne on The Park
Architectural Review Committee (ARC) Application Form**

**Do not commence construction prior to approval as fines may be assessed;
the C&Rs allow up to thirty (30) days for the approval / disapproval process.**

Homeowner(s) _____ Date _____

Address _____ Phone Number _____

Email Address(es) _____

1. This application is for
 - a. ___ An addition to my home
 - b. ___ Installation of a fence
 - c. ___ Addition of a deck/patio
 - d. ___ Major change to existing landscaping
 - e. ___ Construction of a detached structure
 - f. ___ Installation of a swimming pool
 - g. ___ Other; explain below:

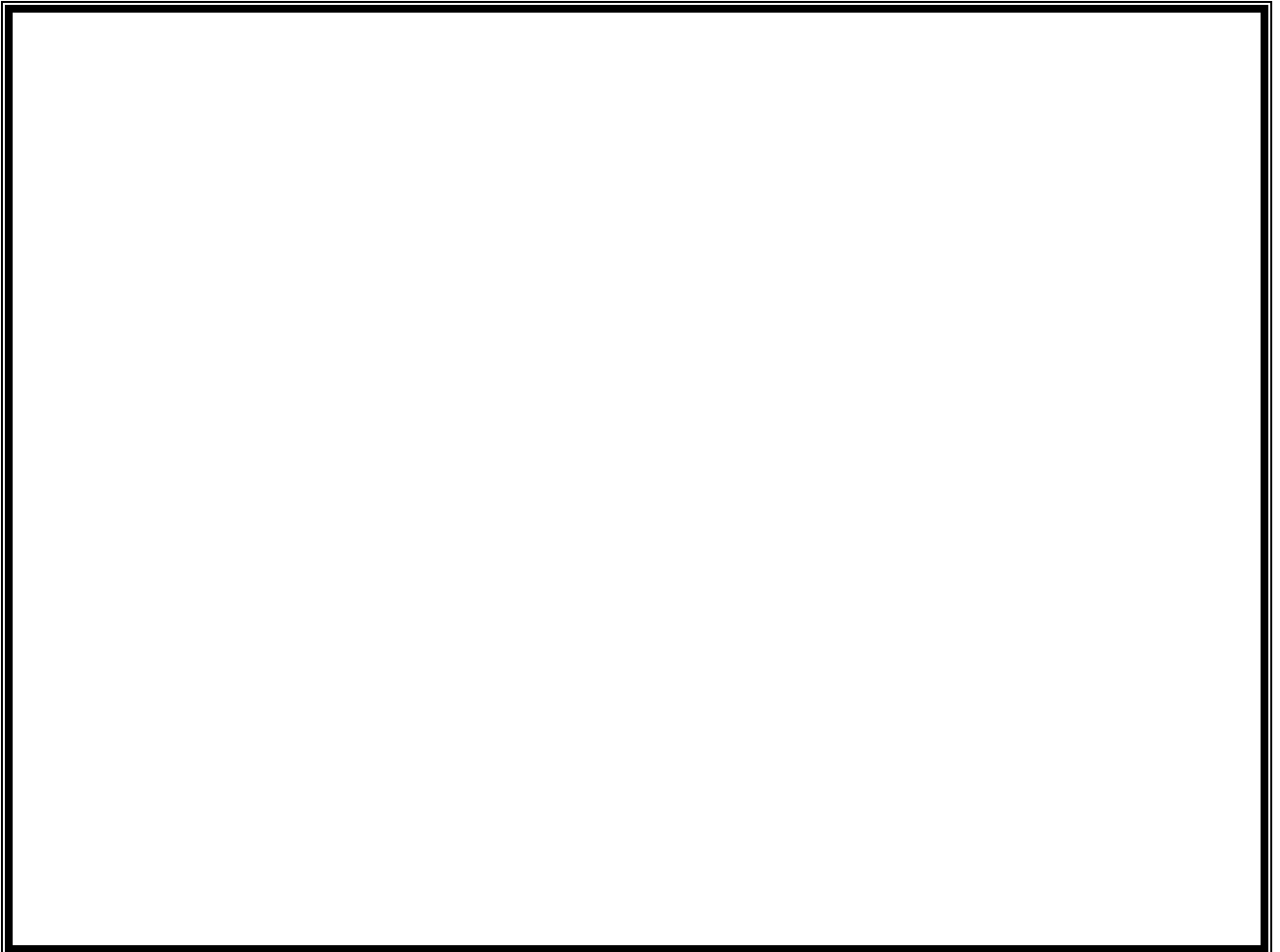
2. Date you wish to start construction or modification: _____.
3. Estimated completion date: _____. (90-day maximum)
4. Do you plan to use a contractor to do the work requested? _____.
Provide name, address, and phone number of contractor(s):

**Contractor(s) must supply a copy of license and proof of insurance;
these are to be attached to the completed ARC form.**

5. Is a construction permit required? _____.
6. Provide a description of the work you are planning to do or planning to have done by a contractor. Provide a list of materials or plants (e.g. the color of paint; the color of brick; the color of shingles; type of lumber; names and varieties of plants; etc):

7. Provide a drawing or sketch of the project.

Although the drawing(s) may not be to scale, provide approximate measurements in feet. You may submit additional drawings on a separate sheet of paper or attach architectural drawings.



8. The information being submitted is accurate and a factual representation of the project that is proposed. If approved, I/we will not modify the approved plan without seeking an additional review of the changed plans by the ARC or the MidTowne on The Park Board.

I/we understand that it is my responsibility to contact and coordinate with the local utility companies prior to any excavation work. I/we understand that I/we may not begin work on the project until the committee approves the proposal. I/we also understand that if we begin work before approval is granted, I/we are subject to fines or other remedies available to the association to stop work or remove work accomplished as outlined in the community Covenants & Restrictions (C&Rs).

The C&Rs allow up to thirty (30) days for the ARC to render their decisions on all ARC applications.

9. Email completed form to Elite Housing Management (arc@eliteusa.net).

Or Mail to:
Elite Housing Management C/o Midtowne
on the Park Association
260 Finney Dr SW
Huntsville AL 35824

Homeowner's Signature

NOTICE: The Board of Directors ARC Chairperson may visit the ARC request property within the next thirty (30) days.

The Covenants state in Article VI – Use Restrictions and Rules, Section 10, (j.) Architectural Standards

Any member of the Board or its representative shall have the right, during reasonable hours and after reasonable notice, to enter upon any property to inspect for the purpose of ascertaining whether or not these Restrictive Covenants have been or, are being complied with. Such Person or Persons shall not be deemed guilty of trespass.

Date Received: _____ Date to ARC: _____

Date Approved: _____